



Caribbean Golf Association

CARIBBEAN AMATEUR JUNIOR GOLF CHAMPIONSHIPS

Rules, Standards & Protocol

**Caribbean Golf Association
Rules, Protocol and Standards
For the Caribbean Amateur Junior Golf Championships**

Adopted on 22nd April, 1998
Amended on 16th August, 1998
Amended on 15th August, 1999
Amended on 12th May, 2003
Amended on 4th August, 2003
Amended on 1st August, 2004
Amended on 26th April, 2006
Amended on 1st May, 2007
Amended on 15th December, 2009

RULES

Annual Competition

A country wishing to participate in the CAJGC must be a member country of the CGA. The CAJGC shall be played annually in one of the CGA member countries on a rotation basis. The CAJGC shall be played in July, with a preference for the third week in July, but no earlier than the second week in July. Where possible, conflict with foreign junior championships likely to involve potential competitors is to be avoided.

The host country must advise other member countries at the CGA AGM prior to the year of competition on the dates, golf course, hotel and all matters pertaining to the event.

A Trophy has been presented for competition between teams from member countries known as The Hank James Trophy. In addition trophies have been presented for competition between individuals in each age category.

Eligibility:

The CAJGC shall be open to junior golfers who are within the age categories listed below and who are selected by a CGA member's National Golf Association. The best Junior Golfers are expected to be chosen to represent the member providing (1) they are able to be competitive within their age category and (2) they meet any one or more of the following criteria:

1. Junior Golfers born in the territory of that member.
2. Junior Golfers not born in that territory but who have been residing there for one full year prior to the Championships. Junior Golfers are entitled to claim the residence of their parents provided that at least one of the parents has been resident in the territory for one full year prior to the Championships.
3. Junior Golfers who are citizens of that member. **Exception:** Junior Golfers who are citizens of the United States of America are only eligible to represent Puerto Rico or the United States Virgin Islands if they also fulfil the residency requirement in paragraph 2 above.
4. Junior Golfers who, by reason of their special connection with the member, are approved by the Council of the Caribbean Golf Association as suitable to represent the member.

N.B. Any player who attempts to qualify for selection for one member will not be permitted to play for any other member in that year.

A Junior Golfer is defined as any boy or girl who has not attained the age of 18 years on or before the first day of the Caribbean Amateur Junior Golf Championships.

Format

1. The Age Groups for the CAJGC are as follows:

Boys and Girls	11 to 13
	14 to 15
	16 to 17

N.B. The qualifying age shall be the age of the player on the first scheduled round of the championships. Players may only compete in the Age Group for which they are qualified.

2. The CAJGC is a team event, but there are prizes for individual performance.

The Hank James Trophy

This is a team event competed for between teams from member countries consisting of boys and girls in the above Age Groups as follows:

11 to 13 - Two Boys and Two Girls playing 18 holes per day

14 to 15 - Three Boys and Two Girls playing 18 holes per day

16 to 17 - Three Boys and Two Girls playing 18 holes per day

Draw: The draw for the first day shall be random within Age Group but thereafter the draw shall be based upon individual performance in each Age Group. However, not more than two players from the same team will be drawn together.

Scoring: All Age Groups shall play stroke play. However, the 11 to 13 Age Groups shall have a maximum score per hole of 8 strokes. Players in those Age Groups having taken 8 strokes will be expected to pick up their ball and move on to the next hole.

Team Scoring: For the 11 to 13 Boys Age Group and all Girls Age Groups, the lower individual score per round completed per age group will count towards the team total. For the upper Boys Age Groups, the aggregate of the lower two individual scores per round completed per age Group will count towards the team total. The team will be awarded points daily in each Age Group, regardless of the number of teams entered per Age Group, as follows:

1st in Age Group	-	10 points.
2nd in Age Group	-	8 points.
3rd in Age Group	-	7 points.
4th in Age Group	-	6 points.

and so on, until the 10th team which will be awarded 0 points.

Ties: Teams which tie in an Age Group will be awarded the average of the points which apply for the relevant positions; i.e. Two teams tied 1st in an Age Group will each receive nine points each. In the event of a tie for The Hank James Trophy, the teams tied will be declared joint winners.

N.B. A country which is not represented in an Age Group will be awarded 0 points in that Age Group, but will be eligible to participate for The Hank James Trophy. The team with the most points in aggregate will win the team trophy.

Substitution: Substitution of a team player may be made before the first scheduled starting time of the first round of competition.

Individuals: Individuals are not permitted to play except that, if space allows, the host country may permit individual players from that country to play (up to a maximum of 12), but those players shall not be eligible to win any prize.

Individual Prizes

Trophies have been donated for the best team player in each of the Age Groups, as follows:

Girls 11 to 13	-	John Fitzgerald Harewood Trophy
Boys 11 to 13	-	Bob Slatter Trophy
Girls 14 to 15	-	Kenneth Francis Trophy
Boys 14 to 15	-	Arturo Pellerano Trophy
Girls 16 to 17	-	Cesar Rivera Trophy
Boys 16 to 17	-	James Moss-Solomon Trophy

The competition is based upon each player's stroke play scores in the Hank James Trophy.

Ties: In the event of a tie for first place, the players shall be declared joint winners. In all other cases, the count-back system will apply, starting with the last 18 holes played. If the tie is still not broken, then the score for the last nine holes played will be used. After that, a count-back from the last hole played will be enforced until one player records a winning score.

General Rules for the CAJGC:

1. **Rounds** - The championships shall be conducted over 54 holes (3 rounds); however, should circumstances make it impossible to complete 54 holes the championships may be determined by the results of 36 holes but on no account less.

2. **Course Length** - The length of the course shall be as follows:

Boys	-	11 to 13	-	5,200 - 5,600 yds
Boys	-	14 to 15	-	5,500 - 6,200 yds
Boys	-	16 to 17	-	6,400 yds & over.
Girls	-	11 to 13	-	5,000 - 5,400 yds
Girls	-	14 to 15	-	5,200 - 5,600 yds
Girls	-	16 to 17	-	5,500 - 6,200 yds.

3. **Caddies/Carts** - No caddies or motorised golf carts are allowed during competition or on practice days. Competitors must walk the course. Pull trolleys are, however, permitted. Where pull trolleys are not available, the host country shall endeavour to provide a volunteer to serve as a bag carrier for each competitor in the 11 to 13 age groups.

4. **Spectators** - Spectators should remain on cart paths or in the rough and approximately 30 yards from the players. There shall be no communication between players and spectators that could be deemed advice of any nature for the duration of the player's stipulated round. If any such communication takes place, it shall be prima facie evidence of a breach of Rule 8 by the player. All persons other than the person designated to give advice are considered to be spectators.

5. **Scorers** - The host country shall provide a volunteer to serve as scorer for each group of competitors in the 11 to 13 age groups.

6. **Rules of Golf** - The CAJGC shall be governed by the rules of golf as laid down by the R & A or the USGA (dependent on applicable rules where the championship takes place) together with such local rules as may be established by the Tournament Committee.

7. **Trophies** - The country winning the Hank James Trophy shall have custody and responsibility for it until the next championship is played. That country shall have it suitably engraved. The individual winning any prize shall have custody and responsibility for it until the next championship is played. His country shall have it suitably engraved.

8. **Replicas** - It is the responsibility of the CGA to provide replicas of the Hank James Trophy and the Individual Trophies. Each player of the winning team will be presented with a replica of the Hank James Trophy. The winners of Individual Trophies will be presented with a replica of the trophy he/she competed for. In case of ties, additional replicas will be provided.

STANDARDS AND PROTOCOL

Expenses

The visiting member countries shall be responsible for the Entry fee for each player and one team manager of US\$400.00 per person. This fee is payable to the host country no later than 45 days prior to the commencement of the Championships. This fee is non-refundable if a team withdraws prior to the Championships. The host country on payment of these fees will be responsible for providing the following to the players and Team Manager;

Full breakfast/Dinner/Golf/Accommodations/Opening Ceremony (Flag Raising)/Closing Ceremony (Awards presentation)/ Ground Transportation to and from the airport and to and from the golf course, if necessary.

Accommodation will be provided on a shared basis (double occupancy at a minimum) but each player will have his own bed.

The host country shall use its best efforts to secure a reasonable package cost for all other individual competitors and followers.

Venue

The CAJGC shall be held at a venue of one of the member countries of the CGA. The CGA Council shall determine the host country and each country shall be given three years notice of the venue.

Organization and Administration

It is recommended that the host country form the following committees to manage and coordinate the CAJGC effectively:

- 1) Tournament Committee
- 2) Rules Committee.
- 3) Flag Raising Ceremony Committee.
- 4) Awards Presentation Committee.
- 5) Housing and Transportation Committee
- 6) Hospitality, Entertainment & Camp Followers Committee.

The above committees shall report to the Tournament Director who in turn shall report to the Tournament Coordinator.

- 1) Tournament Committee: This committee shall consist of:
 - a) Tournament Chairman (TC) CGA President
 - b) Tournament Co-ordinator (TCO) Appointed by CGA Council
 - c) Tournament Director (TD) Appointed by Host Country
 - d) Tournament Secretary (TS) CGA Junior Representative
 - e) Chief Rules Official (RO) Appointed by TC, TCO, TD

The Tournament Committee shall be responsible for the organization and management of the CAJGC. The responsibilities of the officers of the Tournament Committee are as follows;

Tournament Chairman: The TC shall chair all meetings of the Tournament Committee during the week of the championships, or when specially called, and shall report to the CGA Council on all matters concerning the CAJGC.

Tournament Co-ordinator: The TCO is the CGA Council representative who shall ensure that the CGA Rules, Standards & Protocol are strictly adhered to during the CAJGC tournament week. The TCO shall not be a team manager or team coach, or in any way have any other responsibilities not directly associated with those of the TCO. The duties of the TCO are as follows:

1. Advise the CGA Council, through the TC, of the status of the organization and management of the CAJGC.
2. Visit the tournament venue at least one year prior to the date of the event to confirm the following with the TD:
 - a) The golf course is an 18-hole course in good condition, with the availability of a driving range and range balls, and drinking water and bathroom facilities on the course.
 - b) The course is within walking distance of the hotel; if not, to determine the suitability of transportation to and from the hotel to the golf course.
 - c) The availability of golf carts for one coach and one manager from each participating country, and officials of the Tournament Committee.
 - d) The availability of pull trolleys for those players who may request them.
 - e) The flag raising and awards presentation ceremonies will be conducted in compliance with the standards of the CGA.
 - f) The accommodation is adequate and suitable for juniors.

The Tournament Checklist shall be used as a guide to determine the adequacy of the facilities offered by the venue. The TCO shall communicate effectively with the TD throughout the year in order to monitor the progress of the organization of the CAJGC by the host country. He shall travel to the tournament site two days prior to the arrival of the participants and shall:

- a) Review the Tournament Checklist with the TD.
- b) Ensure that a qualified Rules Official is in place.
- c) Organize pairings and starting times.
- d) Ensure that all replicas of cups have been purchased and are on hand prior to the start of the event.
- e) Ensure that the flags and anthems of participating countries are on hand and check to make sure that they are in good condition.
- f) Report the status of CAJGC affairs to TC on his arrival.
- g) Arrange CAJGC Team Managers' meeting and notify CGA officers, country representatives, the TD and the RO of the same.
- h) Prepare a written report, including an expenses statement, to be submitted to the CGA Executive Secretary within four weeks of the end of the CAJGC.

Tournament Director: The TD is responsible for the organization of all matters pertaining to the CAJGC in his/her country and should report to the host country's golf association's President and to the CGA TCO as necessary to ensure that the championships are managed in compliance with the Rules and Standards and Protocol of the CGA.

Tournament Secretary: The TS shall attend the CAJGC and act as recording secretary at the Team Managers Meeting and any other meetings called by the Tournament Committee during the CAJGC week. He shall prepare written minutes of same and distribute to appropriate persons within four weeks of the CAJGC ending.

Chief Rules Official: The RO shall be an experienced, qualified individual appointed by the Host Country and approved by the Tournament Committee. His expenses will be the responsibility of the Host Country.

- 2) Rules Committee The Tournament Committee may appoint a number of Rules Officials to assist the RO and together the TC, the TCO and all Rules Officials shall constitute the Rules Committee. No member of the Rules Committee should be a player, team manager or team coach. The TC shall appoint a replacement to the Rules Committee should a vacancy occur. The Rules Committee shall approve a Local Rules Sheet and act on any appeal from a decision of a Rules Official on a Rule of Golf. Each Rules Official shall act on any breach of a rule of golf which he observes or is reported to him.
- 3) Flag Raising Committee. A Flag Raising Ceremony shall be held at all CAJGC championships and shall be considered an official CGA Ceremony and shall be conducted as follows:

The Flag Raising Ceremony must take place on the afternoon prior to the first day of the CAJGC. The suggested schedule of events is as follows;

3.30 pm	Team photographs.
4.30 pm	Guests & officials seated.
4.45 pm	MC's Welcome & introduction of officials.
5.00 pm	CGA flag is raised by TCO. MC introduces teams in alphabetical order and each country's flag is raised and anthem played before the next team is introduced. The host country team will be the last to be introduced.
5.30 pm	MC introduces speakers. Speakers must be limited to three persons, including the President of the host country Golf Association, a representative from a major sponsor and a local government representative who shall officially open the championships.

A separate cocktail party may be held after the Flag Raising ceremony hosted by the CGA President. Guests will be separately invited to attend the ceremony and the cocktail party. The cost of the cocktail party will be borne by the CGA.

- N.B.
- a) The Flag Raising ceremony should be held at the golf course or hotel where the players are being accommodated.
 - b) All team members must turn out in uniform for the Flag Raising Ceremony.
 - c) Teams must assemble for the Team photo session at least 10 minutes before schedule.
 - d) All flags shall be the same size; that is, 3' by 5'.
 - e) The names of all team members who are participating in the ceremony must be given to the TD by team managers at the Managers meeting. The list of names must reflect the exact order of the team's introduction.
- 4) The Awards Presentation Committee: On behalf of the CGA, the host country shall organize an awards presentation ceremony and party at the golf club immediately following the final round of the championships. The President of the CGA will be the guest speaker. The handing over of the flags and anthem to the host country for the following year by the TCO will take place at the end of the ceremony.
- 5) Housing and Transportation Committee: This committee shall be responsible for all matters pertaining to the housing and transportation of players, team managers, coaches and team followers whose names have been forwarded to the TD two weeks prior to the scheduled arrival of the team. The CGA insists that particular attention be paid to safety, security and hygiene when housing is chosen. Transportation must be adequate enough to guarantee timely pick-up to and from the airport,

the golf course, and any other location to where the participants are expected to travel. If there are any doubts about housing and transportation standards, the CGA must be notified by the TD six months before the scheduled start of the championships.

- 6) Hospitality, Entertainment and Camp Followers Committee: The host country should set up a manned information desk in a specially designated area which is easily accessible to all participants. This information desk should provide daily results, next day's pairings, CAJGC Itinerary, info on social events, etc.
- 7) Organisation and Administration:
The host country is encouraged (but not obligated) to permit Individual players not part of any team to participate fully in the Championships (e.g. by parading with the host country in the Opening Ceremony, wearing the team uniform, participating in team meetings etc.) and otherwise to be treated as members of the host country team.

General Information

- a) **Team Photo**: The host country is responsible for presenting every team member, manager and coach with a team photo as a gift.
- b) **Uniforms**: Teams should travel to and from the CAJGC in their team uniform. Playing uniforms should consist of a golf shirt and skirt, trousers or shorts matched to the preference of each country.

Changes to Rules, Standards & Protocol

Proposals for changes to these Rules, Standards & Protocol must be presented by the CGA Junior Representative to the Secretary of the CGA. The Secretary and the CGA Council will act on the proposed changes in compliance with the Constitution of the CGA.